



CABOORTURE STATE HIGH SCHOOL

P&C General Meeting Minutes 20 APRIL 2023

Date:	20/04/2023	Time:	5.30pm	Location:	CSHS Conference Room
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AGENDA ITEM	<ul style="list-style-type: none"> Treasurer position requires filling Uniform Update Meeting times review School review Overdue accounts require payment
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Attendees	Jacqui W; Kirsten S; Deanne B; Tess H; Debra S; Bec S; Krystle W
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Apologies	<i>Fiona F; Maria S; Brad S;</i>
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Confirmation of the minutes of the previous general meeting	<i>Amendment to previous minutes to reflect that Kirsten S was present at AGM & General Meeting.</i>
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Motion	<p>“That the minutes be confirmed (as amended) as a true and correct record of the meeting held (date).”</p> <p>Moved: Jacqui W Seconded: Tess H Carried</p>
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Business arising from the minutes of the previous general meeting	<ul style="list-style-type: none"> <i>Vacancy of Treasurer Role – Accepted by Krystle Wano</i> <p>Moved: Jacqui W Seconded: Tess H Carried – All in favour</p> <ul style="list-style-type: none"> <i>Payment of overdue accounts. Confirmation that accounts for David Unwin; CMS and Marsh Insurance all paid and up to date.</i> <p>Moved: Jacqui W Seconded: Deanne B Carried</p>
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Correspondence received since the previous general meeting:	<ul style="list-style-type: none"> *COMBANK – Statement 498 02/03/23-01/04/23 Event Information – New Beginnings Network Lunch P&C QLD CMS Membership Form and Renewal (\$240) Formal Frenzy Fundraising P&C QLD – P&C Day 19/05/23 Account reminders for David Unwin; CMS; P&C QLD/Marsh Insurance Fundraising idea – Sunbaked Lizards – bracelets, earrings etc
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Motion	<p>“That the inwards correspondence be received and outwards be endorsed.”</p> <p>Moved: Jacqui W Seconded: Tess H Carried</p>
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Business arising from the correspondence	NA
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Treasurer’s report and financial statement, and any business arising from these.	<p><i>Bank statements presented (by Secretary Jacqui W) – statements reflect the only ins/out is the interest being gained.</i></p> <p>Statement 498 issued 01/04/23</p> <p>Opening balance: 02/03/23 - \$17,373.31 CR</p> <p>Closing balance: 01/04/23 - \$17397.56 CR</p> <p>Credit interest earned: \$24.25</p>
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Motion	Due to no Treasurer elect – report not submitted. Bank statements presented as above.
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Subcommittee reports and financial statements and any business arising from these.	<i>Uniform Subcommittee is now known as Working Party for Uniforms – no executive members</i>
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Motion	<p>“That the subcommittee reports be accepted.”</p> <p>Moved: Tess H Seconded: Bec S Carried</p>
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Other reports	<i>No Principal report submitted</i>
Agenda Business	<ul style="list-style-type: none"> • <i>School Review – discussion around why/who/how. Involves school/all staff/parents/students/community members being interviewed. Discussion around reading summary table for further clarification.</i> • <i>Skort – photos to be shown next meeting and further discussion re crotch length</i> • <i>School bags have given \$187 profit</i> • <i>New treasurer (Krystle) to be added as signatory at COMBANK</i> • <i>Future meetings – Thursday 5pm ongoing from 01/06/23 – “Teams” could also be an option for people unable to attend in person</i> • <i>Comedy Night Fundraiser – dates available 18/08/23 and 08/09/23</i>
Applications for membership	<i>NA</i>
Date of next meeting	<i>01 June 2023</i>
Close	<i>18:46pm</i>

Actions from the meeting:
1 Signatory for COMBANK – Krystle W
2 Advise P&C QLD of new Treasurer
3 Determine date with Principal CSHS for use of Hall for Comedy Night