



CABOOLTURE STATE HIGH SCHOOL P&C ASSOCIATION
General Meeting Agenda
9 March 2022, 6.30 pm

1. **Meeting opened:**
2. **Apologies:**
3. **Confirmation of minutes of previous meeting:**

- 24 November 2021

4. **Business arising from the minutes of the previous meeting:**

- Nil

5. **Treasurer's Report:**

1. Account Balances

	10 November 2021	5 March 2022
General Account 00900822	\$12,232.87	\$12,232.87
Tuckshop Account 10091351	\$5,059.01	\$5,059.01
Uniform Shop Account 00930511	\$0.00	\$0.00
CMS Balance	\$6,994.21	\$6,400.21
TOTAL	\$24,286.09	\$23,692.09

2. Invoices/Payments Paid

23/11/2021 CMS Invoice 28478 (October MYOB, Bookkeeping, BAS)	\$165.00
25/01/2022 CMS Invoice 28616 (November MYOB, Monthly Reports, Bookkeeping)	\$187.00
19/11/2021 CMS Invoice 28084 (December MYOB, Monthly Reports, Bookkeeping)	\$99.00
04/03/2022 CMS Invoice 28808 (January MYOB, Monthly Reports, Bookkeeping)	\$143.00

6. **Correspondence (November-January):**

Email Correspondence:

- 30/11/2021 CMS re vaccine mandate for schools in Queensland
- 30/11/2021 P&Cs Qld re P&C Association: Mandatory Vaccination Update
- 30/11/2021 Blue Card Employment status check for Christopher Hannan
- 14/02/2022 P&C Qld Annual Insurance Renewal

Phone/face to face meetings correspondence

- 31/01/2022 Secretary met with Toni Dicker (Accountant) re deferral of Audit

7. **Business arising from Correspondence:**

- Nil

8. Principal's Report:

9. General Business:

- P&C Meeting Schedule 2022
 - 9 March (AGM; General Meeting)
 - 27 April
 - 15 June
 - 27 July
 - 14 September
 - 23 November
- Review of engagement of CMS re bookkeeping services
- Uniform Review 2022

10. Next meeting date:

- General Meeting: 27 April 2022 at 6.30 pm