



Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

YES, I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

NO, I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	Caboolture State High School
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your Information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions

Definition

1. Reference to a “parent” is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student’s enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school’s SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or
 - used/consumed by the student in the classroom; or
 - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child’s temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department’s Debt Management Procedure: <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

Parents’ Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department’s website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.



CABOOLTURE

STATE HIGH SCHOOL

Making the difference today ... for tomorrow

2024

Introduction to the State School Consent Form (media) for Caboolture State High School

This letter is to inform you about how we will use your child's personal information and student materials. It outlines:

- what information we record
- how we will use student materials created during your child's enrolment.

Examples of personal information which may be used and disclosed (subject to consent) include part of a person's name, image/photograph, voice/video recording or year level.

Your child's student materials:

- are created by your child whether as an individual or part of a team
- may identify each person who contributed to the creation
- may represent Indigenous knowledge or culture.

Purpose of the consent

It is the school's usual practice to take photographs or record images of students and occasionally to publish limited personal information and student materials for the purpose of celebrating student achievement and promoting the school and more broadly celebrating Queensland education.

To achieve this, the school may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below.

The State School Consent Form may, at your discretion, provide consent for personal information and a licence for the student materials to be published online or in other public forums. It also allows your child's personal information and student materials to be presented in part or alongside other students' achievements.

The school needs to receive consent in writing before it uses or discloses your child's personal information or student materials in a public forum. The attached form is a record of the consent provided.

It should be noted that in some instances the school may be required by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent (e.g. assessment of student materials does not require further consent).

Voluntary

There will not be any negative repercussions for not completing the State School Consent Form or for giving limited consent. All students will continue to receive their education regardless of whether consent is given or not.

Consent may be limited or withdrawn

Consent may be limited or withdrawn at any time by you.

If you wish to limit or withdraw consent please notify the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

If in doubt, the school may treat a notice to limit consent as a comprehensive withdrawal of consent until the limit is clarified to the school's satisfaction.



Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images of student materials) once published by consent, to be deleted or restricted from use.

The school may take down content that is under its direct control, however, published information and materials cannot be deleted and the school is under no obligation to communicate changes to consent with other entities/ third parties.

Media sources used

Following is a list of online and social media websites and traditional media sources where the school may publish your child's personal information or student materials subject to your consent.

- School website: **www.cabooltureshs.eq.edu.au**
- Facebook: **@CabooltureStateHigh**
- YouTube: **Caboolture State High School**
- Instagram: **[Instagram.com/CabooltureSHS](https://www.instagram.com/CabooltureSHS)**
- Twitter: N/A
- LinkedIn: N/A
- Other: N/A
- Local newspaper
- School newsletter - <http://cabooltureshs.schoolzinewsletters.com/>
- Traditional and online media, printed materials, digital platforms' promotional materials, presentations and displays.

The State School Consent Form does not extend to P&C run social media accounts or activities, or external organisations.

Duration

The consent applies for the period of enrolment or another period as stated in the State School Consent Form, or until you decide to limit or withdraw your consent.

During the school year there may be circumstances where the school or Department of Education may seek additional consent.

Who to contact

To return a consent, express a limited consent or withdraw consent please contact **Tess Hennessey, Deputy Principal P: 5498 0111 | E: thenn12@eq.edu.au**.

Tess Hennessey should be contacted if you have any questions regarding consent.

Please retain this information for your reference, and return only the following two pages.

Please ensure that you have signed the form and that your child has signed the form for consent.

State School Consent Form

1 IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

- Parent/carer to complete
- Mature/independent students may complete on their own behalf (if under 18 a witness is required).

(a) Full name of individual:

(b) Date of birth:

(c) Name of school: **Caboolture State High School**

(d) Name to be used in association with the person's personal information and materials* (please select):

Full Name First Name No Name Other Name

* Please note, if no selection is made, only the Individual's first name will be used by the school. However, the school may choose not to use a student's name at its discretion.

** For school photos Full Name will be used unless a limitation is given in Section 5 below.

2 PERSONAL INFORMATION AND MATERIALS COVERED BY THIS CONSENT FORM

(a) **Personal information** that may identify the person in section 1:

- ▶ Name (as indicated in section 1) ▶ Image/photograph ▶ School name
- ▶ Recording (voices and/or video) ▶ Year level

(b) **Materials** created by the person in section 1:

- ▶ Sound recording ▶ Artistic work ▶ Written work ▶ Video or image
- ▶ Software ▶ Music score ▶ Dramatic work

3 APPROVED PURPOSE

If consent is given in section 6 of the form:

- The personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) by the school, the Department of Education (DoE) and the Queensland Government for the following purposes:
 - Any activities engaged in during the ordinary course of the provision of education (including assessment), or other purposes associated with the operation and management of the school or DoE including to publicly celebrate success, advertising, public relations, marketing, promotional materials, presentations, competitions and displays.
 - Promoting the success of the person in section 1, including their academic, sporting or cultural achievements.
 - Any other activities identified in section 4(b) below.
- The personal information and materials (as detailed in section 2) may be disclosed (published) for the above purposes in the following:
 - the school's newsletter and/or website;
 - social media accounts, other internet sites, traditional media and other sources identified in the 'Media Sources' section of the explanatory letter (attached);
 - year books/annuals and school photographs;
 - promotional/advertising materials; and
 - presentations and displays.

4 TIMEFRAME FOR CONSENT

School representative to complete.

(a) Timeframe of consent: duration of enrolment.

(b) Further identified activities not listed in the form and letter for the above timeframe

5 LIMITATION OF CONSENT

The Individual and/or parent wishes to limit consent in the following way:

6 CONSENT AND AGREEMENT

► CONSENTER – I am (tick the applicable box):

- parent/carer of the identified person in section 1
- the identified person in section 1 (if a mature/independent student or employee including volunteers)
- recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to the school recording, using and/or disclosing (publishing) the personal information and materials identified in section 2 for the purposes detailed in section 3.

By signing below, I also agree that this State School Consent form is binding. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify the school of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person in section 1 as an author or performer of the licensed materials may not occur. I accept that the materials licensed may be blended with other materials and the licensed materials may not be reproduced in their entirety.

Print name of student

Print name of consenter.....

Signature or mark of consenter.....

Date

Signature or mark of student (if applicable).....

Date

SPECIAL CIRCUMSTANCES

If the form is required to be read out (whether in English or in an alternative language or dialect) to a parent/carer or Individual student; or when the consenter is an independent student and under 18 the section below must be completed.

► WITNESS – for consent from an independent student or where the explanatory letter and State School Consent Form were read

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Print name of witness

Signature of witness

Date

► Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and State School Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. the identified materials will be used in accordance with the State School Consent Form
2. reference to the identified person will be in the manner consented
3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory letter and State School Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the consenter.

Print name and role of person taking the consent

Signature of person taking the consent

Date

Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the student's personal information. The information will be used and disclosed by authorised school employees for the purposes outlined on the form. Student personal information collected on this form may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.





CABOOLTURE

STATE HIGH SCHOOL

Making the difference today ... for tomorrow

Lee St, Caboolture 4510

P | 5498 0111

E | principal@cabooltureshs.eq.edu.au

W | cabooltureshs.eq.edu.au

Online Third-Party Website Consent Form Year 7-12 (2025-2030)

Introduction to the Online Services Consent Form for Caboolture State High School

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third party online services used in our school and how your child's information, including personal information and works, may be recorded, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

About the online services

After evaluation, the principal has deemed specific third party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the *terms of use* and *privacy policy*, which outline how information and works will be used and under what circumstances they may be shared.

Student information

The consent collected by the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed and stored within online services (e.g., when registering accounts, only mandatory information will be disclosed).

Student works

Works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Parent information

Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Purpose of the consent

Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register accounts, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transmit information to online services in order to manage school operations and communicate with parents and students.

It should be noted that, in some instances, the school may be required or authorised by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent.

Voluntary consent provision

It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

Consent may be limited or withdrawn

You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

You may also limit your consent by providing consent for some, but not all, online services listed on the form. Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

Duration of consent

The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

Who to contact

To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact **Rob Morrison, Head of Department Digital Innovations** using email address rgmor0@eq.edu.au or phone number **54980111**.

Privacy notice

The Department of Education is collecting the personal information on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

This form is to be completed by:

- **Parent/carer*;**
- **Student over 18 years; or**
- **Student with independent status.**

(*Note: Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.)

1. IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

a) *Full name of student:*

2. INFORMATION COVERED BY THIS CONSENT FORM

a) The consent collected by the form covers the following student personal information (identifying attributes):

- Student name (first name and/or last name)
- Sex/Gender
- Date of Birth, age, year of birth

AND the following school-based information (generally, non-identifying attributes*):

- Student school username
- Student school email
- Student ID number
- School
- Year Group
- Class
- Teacher
- Country

*In cases where registration and/or use requires a combination of school-based information (non-identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

b) If an online service records, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the *Additional consent* requirements on the form. Examples may include

- Student assessment
- Student projects, assignment, portfolios
- Student image, video, and/or audio recording
- Sensitive information (e.g., medical, wellbeing)
- Name and/or contact details (e.g. email, mobile phone number) of student's parent

3. APPROVED PURPOSE

This form records your consent for the recording, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:

- For your child to register an account for the online services
- For your child to use the online services in accordance with each service's *terms of use* and *privacy policy* (including service provider use of the information in accordance with their *terms of use* and *privacy policy*)
- For the school to:
 - administer and plan for the provision of appropriate education, training and support services to students,
 - assist the school and departmental staff to manage school operations and communicate with parents and students.

4. TIMEFRAME FOR CONSENT

The consent granted by this form is valid until **31/12/2030**. Consent is obtained upon enrolment and renewed when students move into a new phase of learning (i.e. Years P-3, 4-6, 7-10 and 11-12).

5. CONSENT FOR ONLINE SERVICES

For each online service listed below, please indicate your choice to **give consent** or **not give consent** for the information outlined in Section 2 to be disclosed to the online service in accordance with the purpose outlined in Section 3, and for the timeframe specified in Section 4.

Digital services

Adobe Creative Cloud

Data hosting: Offshore

URL: <https://www.adobe.com/creativecloud.html>

Purpose of use: Creative Cloud is a suite of over 20 desktop and web-based design applications used for graphic design, video editing, web development, photography, and animation. Visit <https://www.adobe.com/au/products/catalog.html#cc-all-apps-includes> for a complete list of inclusion

Terms of use: <https://www.adobe.com/au/legal/terms/enterprise-licensing/overview.html>

Privacy policy: <https://www.adobe.com/privacy/policy.html>

Please answer:

I give consent

I do not give consent

Adobe Express

Data hosting: Offshore

URL: <https://express.adobe.com/>

Purpose of use: Adobe Express for K-12 (Education) is a set of web and mobile creativity and communication applications designed for teachers and students. Design graphics and flyers, edit photos, create presentations, web pages and videos using remixable templates, design elements and tutorials. Express for Education is a free premium offering for schools with education safeguards including safesearch functionality, student friendly content including Adobe Stock images and student privacy protections. Adobe Express features Adobe Express web and mobile app; Adobe Premiere Rush desktop and mobile app; and mobile apps Adobe Spark Page, Adobe Spark Video and Adobe Photoshop Express.

Terms of use: <https://www.adobe.com/au/legal/terms/enterprise-licensing/overview.html>

Privacy policy: <https://www.adobe.com/privacy/policy.html>

Please answer:

I give consent

I do not give consent

Acer Online**Data hosting:**

Offshore

URL:<https://oars.acer.edu.au/>**Purpose of use:**

ACER Online Assessment and Reporting Platform (OARS) provides a suite of educational assessment and reporting tools for schools. NOTE – This assessment is based on the following School Assessment only: ACER General Ability Tests (AGAT), Abstract Reasoning Test (ART), Assessment of Languages Competence (ALC), Attitudes and Values Questionnaire (AVQ), Compass, PAT (Maths, Reading, Vocabulary, Grammar and Punctuation, Spelling, Science, Inquiry and Problem Solving), Social-Emotional Wellbeing Survey (SEW) and School Life Questionnaire (SLQ).

Terms of use:<https://oars.acer.edu.au/terms-conditions>**Privacy policy:**<https://www.acer.org/privacy>

Please answer:

 I give consent I do not give consent

Autodesk Tinkercad**Data hosting:**

Offshore

URL:<https://www.tinkercad.com/>**Purpose of use:**

Tinkercad is a free 3D design, electronics, and coding application.

Terms of use:<https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk-360-web-services/terms-of-service-for-tinkercad>**Privacy policy:**https://prismic-io.s3.amazonaws.com/tkv3/b8d327a5-6b2a-481e-92aa-2d5b75a9d139_2020.03.18+-+Tinkercad+DPA+%28non-US%29.pdf

Please answer:

 I give consent I do not give consent

BrainPOP**Data hosting:**

Offshore

URL:<https://www.brainpop.com/>**Purpose of use:**

BrainPOP delivers educational activities and resources for teachers and students provided through mobile apps, animated short movies, quizzes, games, activities, assessments, reading and related materials for Science, Social Studies, English, Mathematics, Arts & Music, Health, Social Emotional Learning, Technology, Engineering and Digital Citizenship.

Terms of use:https://www.brainpop.com/about/terms_of_use/**Privacy policy:**https://www.brainpop.com/about/privacy_policy/

Please answer:

 I give consent I do not give consent

Cambridge GO

Data hosting: Offshore

URL: <https://www.cambridge.edu.au/go/>

Purpose of use: Cambridge GO provides curriculum-aligned resources across a range of subject areas including Mathematics, Business and Commerce, Information Technology, Health, History and English.

Terms of use: <https://www.cambridge.edu.au/go/terms/>

Privacy policy: <https://www.cambridge.edu.au/go/privacy/>

Please answer:

I give consent

I do not give consent

Canva for Education

Data hosting: Offshore

URL: <https://www.canva.com/education/>

Purpose of use: Available on web and mobile, Canva is a design platform for creating graphics, presentations, posters and other visual content with a library of images, fonts, templates and illustrations. Canva for Education provides eligible school members free access to full features of Canva Pro version.

Terms of use: <https://support.canva.com/account-basics/canva-for-education/canva-education-terms-conditions/>

Privacy policy: <https://about.canva.com/privacy-policy/>

Please answer:

I give consent

I do not give consent

CabooltureCareers (Careertools)

Data hosting: Onshore

URL: <https://www.cabooltureshscareers.com/>

Purpose of use: This service provides customised career information websites for schools. An optional student career planning and communication portal provides students with activities to develop career plans and create resumes, letters and ePortfolios to share online.

Terms of use: <https://www.cabooltureshscareers.com/terms-of-use/clean>

Privacy policy: <https://www.careertools.com.au/privacy-policy>

Please answer:

I give consent

I do not give consent

CoSpaces Edu

Data hosting: Offshore

URL: <https://cospaces.io/edu>

Purpose of use: CoSpace Edu allows students to build their own 3D creations, animate them with code and explore in Virtual or Augmented Reality.

Terms of use: <https://cospaces.io/edu/terms-of-use.html>

Privacy policy: <https://cospaces.io/edu/privacy-policy.html>

Please answer:

I give consent

I do not give consent

Code.org**Data hosting:** Offshore**URL:** <https://code.org/>**Purpose of use:** Computer science coursework for Prep to Year 12 students. Languages include visual programming, JavaScript, CSS, HTML and others. Modules within Code.org include: Computer Science Discoveries, Computer Science Principles, App Lab, Game Lab, Web Lab, Internet Simulator, Hour of Code tutorials, CS in Algebra, Sprite Lab, Artist and Dance Party.**Terms of use:** <https://code.org/tos>**Privacy policy:** <https://code.org/privacy>

Please answer:

 I give consent I do not give consent

Epic!**Data hosting:** Offshore**URL:** <https://www.getepic.com/educators>**Purpose of use:** Online library of teacher created collections featuring eBooks, videos and quizzes. Teachers can track students' progress through the resources and activities. Tea**Terms of use:** <https://www.getepic.com/tos>**Privacy policy:** <https://www.getepic.com/privacy-educators>

Please answer:

 I give consent I do not give consent

Financial Basics Foundation**Data hosting:** Onshore**URL:** <http://financialbasics.org.au/>**Purpose of use:** Financial Basics Foundation is a charity organisation that offers online financial literacy education for secondary school students.**Terms of use:** <http://financialbasics.org.au/terms-conditions>**Privacy policy:** <http://financialbasics.org.au/privacy-policy.aspx>

Please answer:

 I give consent I do not give consent

GeoGebra**Data hosting:** Offshore**URL:** <https://www.geogebra.org/?lang=en-AU>**Purpose of use:** This service provides interactive mathematics software and classroom resources for all levels of education covering topics, including geometry, algebra, spreadsheets, graphing, statistics and calculus.**Terms of use:** <https://www.geogebra.org/tos>**Privacy policy:** <https://www.geogebra.org/privacy>

Please answer:

 I give consent I do not give consent

JacPLUS

Data hosting: Offshore

URL: <https://www.jacplus.com.au/>

Purpose of use: JacPLUS is a digital bookshelf for accessing all Jacaranda digital resources including core curriculum titles, eBookPLUS, learnON, studyON, assessON, myWorld Atlas, SpyClass and Knowledge Quest. Resources are aligned to the Australian curriculum and some state curriculums.

Terms of use: <https://www.jacplus.com.au/jsp/general-nav/terms/terms.jsp>

Privacy policy: https://www.jacplus.com.au/jsp/general-nav/copyright/privacy_policy.jsp

Please answer:

I give consent

I do not give consent

Khan Academy

Data hosting: Offshore

URL: <https://www.khanacademy.org/>

Purpose of use: Khan Academy provides personalised learning via instructional content, videos and practice exercises. Students complete self-paced courses in Mathematics, Science, Computing, Arts and Humanities, Economics, Reading and Language Arts, Life Skills and more. Teacher dashboards and student profiles track student learning.

Terms of use: <https://www.khanacademy.org/about/tos>

Privacy policy: <https://www.khanacademy.org/about/privacy-policy>

Please answer:

I give consent

I do not give consent

Mathletics

Data hosting: Offshore

URL: <https://login.mathletics.com/>

Purpose of use: Mathletics is a web based platform which encourages independent learning and the development of math skills through activities, games, and challenges. Teachers can review students' progress and set activities which are aligned to the Australian Curriculum.

Terms of use: <https://www.3plearning.com/terms/>

Privacy policy: <https://www.3plearning.com/privacy/>

Please answer:

I give consent

I do not give consent

Mathspace

Data hosting: Offshore

URL: <https://mathspace.co/>

Purpose of use: Mathspace provides curriculum aligned maths content for students, including videos, digital textbooks, and interactive questions supported by step-by-step hints.

Terms of use: <https://mathspace.co/terms-of-use>

Privacy policy: <https://mathspace.co/au/privacy-policy>

Please answer:

I give consent

I do not give consent

MusicEDU

Data hosting: Onshore

URL: <http://musicedu.com.au/programs/home/>

Purpose of use: MusicEDU is an online application suite designed for school students to learn music. It offers teaching programs like Keyboard Evolution, Studio Sessions, Game Composer and Track Formers.

Terms of use: <http://musicedu.com.au/programs/about-us/terms-and-conditions/>

Privacy policy: <http://musicedu.com.au/programs/about-us/musicedu-privacy/>

Please answer:

I give consent

I do not give consent

MyFuture

Data hosting: Onshore

URL: <https://myfuture.edu.au/>

Purpose of use: This service supports students (including teachers, career practitioners, parents and carers) to make career decisions, plan career pathways and manage work transitions.

Terms of use: <https://myfuture.edu.au/footer/terms-of-use>

Privacy policy: <https://myfuture.edu.au/footer/privacy-policy>

Please answer:

I give consent

I do not give consent

Onguard Safety

Data hosting: Onshore

URL: <https://www.onguardsafety.com.au/index.html>

Purpose of use: This service provides Workplace Health and Safety training resources. The platform includes online training instruction, knowledge testing, training registers, machine operation demonstration registers, proficiency assessment registers and machine inspection registers.

Terms of use: <https://www.onguardsafety.com.au/licensing.html>

Privacy policy: <https://www.onguardsafety.com.au/privacy.html>

Please answer:

I give consent

I do not give consent

Prodigy

Data hosting: Offshore

URL: <https://prodigygame.com/>

Purpose of use: Prodigy is a game based learning platform to engage students in maths.

Terms of use: <https://www.prodigygame.com/main-en/terms-and-conditions/>

Privacy policy: <https://www.prodigygame.com/Privacy-Policy/>

Please answer:

I give consent

I do not give consent

Soundtrap**Data hosting:** Offshore**URL:** <https://www.soundtrap.com/edu>**Purpose of use:** Soundtrap for Education is a creative audio recording platform that enables learning through creation of music, podcasts, sound recordings and transcripts. The service allows users to create, communicate and collaborate on sound projects, access recording tools, search instrument and sound effects libraries and integrate with additional third-party services.**Terms of use:** <https://www.soundtrap.com/legal/terms/edu/world>**Privacy policy:** <https://www.soundtrap.com/legal/privacy/edu>

Please answer:

 I give consent I do not give consent

Spellingcity**Data hosting:** Offshore**URL:** <https://www.spellingcity.com/>**Purpose of use:** Vocabulary Spelling City now only provides free spelling games for students.**Terms of use:** <https://www.spellingcity.com/terms-of-service.html>**Privacy policy:** <https://www.spellingcity.com/privacy-policy.html>

Please answer:

 I give consent I do not give consent

SplashLearn**Data hosting:** Offshore**URL:** <https://au.splashlearn.com/>**Purpose of use:** SplashLearn provides online Mathematics learning activities and interactive games for students in Prep to Year 5. Teacher dashboards and reporting enables monitoring of student progress over personalised learning pathways.**Terms of use:** <https://au.splashlearn.com/terms-of-use>**Privacy policy:** <https://au.splashlearn.com/privacy>

Please answer:

 I give consent I do not give consent

Typing.com**Data hosting:** Offshore**URL:** <https://www.typing.com/>**Purpose of use:** Online typing tutor, digital literacy and coding platform with curriculum resources available for teachers and students. Educational activities aim to develop keyboarding and digital technology skills and teach online safety and coding fundamentals.**Terms of use:** <https://www.typing.com/termservice>**Privacy policy:** <https://www.typing.com/privacypolicy>

Please answer:

 I give consent I do not give consent

Padlet**Data hosting:** Offshore**URL:** <https://padlet.com/>**Purpose of use:** Padlet is an online collaboration tool used to share resources online between educators and students.**Terms of use:** <https://padlet.com/about/terms>**Privacy policy:** <https://padlet.com/about/privacy>

Please answer:

 I give consent I do not give consent

Wordwall**Data hosting:** Offshore**URL:** <https://wordwall.net/>**Purpose of use:** Wordwall provides teachers with templates to create and share online teaching resources and interactive activities for students including quizzes, match ups and word games.**Terms of use:** <https://wordwall.net/account/terms>**Privacy policy:** <https://wordwall.net/account/privacy>

Please answer:

 I give consent I do not give consent

Bandlab**Data hosting:** Offshore**URL:** <https://edu.bandlab.com/>**Purpose of use:** This service allows users to make, edit, remix and share music.**Terms of use:** <https://blog.bandlab.com/edu-terms-of-use/>**Privacy policy:** <https://blog.bandlab.com/edu-privacy-policy/>

Please answer:

 I give consent I do not give consent

Binnacle Training**Data hosting:** Onshore**URL:** <https://www.binnacletraining.com.au>**Purpose of use:** Binnacle Training is a Registered Training Organisation (RTO) that provides online educational resources for Vocational Education and Training (VETS) programs to schools and colleges across Australia.**Terms of use:** <https://www.binnacletraining.com.au/rto.php#binnacle-rto-files>**Privacy policy:** <https://www.binnacletraining.com.au/page/148>

Please answer:

 I give consent I do not give consent

Blue Dog Training

Data hosting: Offshore

URL: <https://bluedogtraining.com.au/>

Purpose of use: Blue Dog Training is a Registered Training Organisation that specialises in construction and engineering.

Terms of use:

https://bluedogtraining.com.au/storage/app/media/pdf_documents/policies/Website Terms of Use Policy.pdf

Privacy policy: https://bluedogtraining.com.au/storage/app/media/pdf_documents/policies/Privacy Policy.pdf

Please answer:

I give consent

I do not give consent

ArcGIS

Data hosting: Offshore

URL: <http://www.arcgis.com>

Purpose of use: ArcGIS Online enables users to design and manage solutions through the application of geographic knowledge. Features include: geographic data compilation; spatial analysis; creation and management of tabular data, imagery, 3D and online maps; data sharing; access control; customization; and integration with other enterprise technology.

Terms of use: <https://www.arcgis.com/home/termsfuse.html>

Privacy policy: <https://www.esri.com/en-us/privacy/overview>

Please answer:

I give consent

I do not give consent

iVet Institute

Data hosting: Offshore

URL: <https://portal.ivetinstitute.com.au/>

Purpose of use: IVET Institute is a Registered Training Organisation (RTO) that provides VET courses on various disciplines (i.e., IT & Digital, Health Services)

Terms of use: <https://www.ivetinstitute.com.au/terms-conditions/>

Privacy policy: <https://www.ivetinstitute.com.au/privacy-policy/>

Please answer:

I give consent

I do not give consent

NelsonNet

Data hosting: Offshore

URL: <https://www.nelsonnet.com.au/>

Purpose of use: This service provides customisable, interactive and educational eBooks and digital resources to teachers and students.

Terms of use: <https://cengage.com.au/privacycentre>

Privacy policy: <https://www.nelsonnet.com.au/legal/end-user-terms-of-service>

Please answer:

I give consent

I do not give consent

Pearson Places**Data hosting:** Offshore**URL:** <https://www.pearsonplaces.com.au/>**Purpose of use:** Digital portal to access Pearson's suite of digital products including Reader+, Diagnostic and Lightbook.**Terms of use:** <https://www.pearson.com.au/terms-of-use>**Privacy policy:** <https://www.pearson.com.au/privacy-policy>

Please answer:

 I give consent I do not give consent

SmartMove**Data hosting:** Onshore**URL:** <http://smartmove.safetyline.wa.gov.au/index.php>**Purpose of use:** WorkSafe SmartMove is a Work Health and Safety (WHS) online educational program for senior high school students, young workers entering the workforce on work placement, work experience or as school-based trainee/apprentice. SmartMove is a Government of Western Australia initiative, aligned to the WHS policy for Western Australia. Check Worksafe.qld.gov.au for Queensland WHS information and services.**Privacy policy:** <https://www.dmir.wa.gov.au/privacy/>

Please answer:

 I give consent I do not give consent

Stile Education**Data hosting:** Onshore**URL:** <https://stileapp.com>**Purpose of use:** Stile allows teachers to create 'learning journeys' for classes and individual students and review analytics of student progress. Teachers can choose from a range of curriculum aligned Science lessons, news stories and interactive investigations.**Terms of use:** <https://stileeducation.com/other/terms/>**Privacy policy:** <https://stileeducation.com/other/privacy/>

Please answer:

 I give consent I do not give consent

ScribbleMaps**Data hosting:** Offshore**URL:** <https://www.scribblemaps.com/>**Purpose of use:** To create sophisticated cartographic forms for senior Geography subjects.**Terms of use:** <https://www.scribblemaps.com/terms>**Privacy policy:** <https://www.scribblemaps.com/privacy>

Please answer:

 I give consent I do not give consent

Flourish

Data hosting: Offshore

URL: <https://flourish.studio/>

Purpose of use: To create sophisticated graphic forms for senior Geography subjects

Terms of use: <https://flourish.studio/terms/>

Privacy policy: <https://flourish.studio/privacy/>

Please answer:

I give consent

I do not give consent

Kahoot! for Schools

Data hosting: Offshore

URL: <https://kahoot.com>

Purpose of use: Kahoot! for Schools, allows educators to play, create and host learning games, quizzes or polls (kahoots) or choose from ready-to-play games, templates and question banks. Students can play virtually or in class as individuals in self-paced mode or in teams in game mode. Kahoots can be used to revise or reinforce content, introduce new topics or collect feedback and results are collated in basic reports. #NOTE: This assessment is based on the Education product offered to schools and teachers for all plan types: Individual plans for teachers (School Services); and School or District site licence plans - Kahoot! EDU.

Terms of use: <https://trust.kahoot.com/terms-and-conditions/>

Privacy policy: <https://kahoot.com/student-privacy-policy/>

Please answer:

I give consent

I do not give consent

6. CONSENT AND AGREEMENT

School name: Caboolture State High School

Student name:

Person giving consent – I am: *

Parent/Carer of the person identified in Section 1

I have read the letter, or it has been read to me. I have had the opportunity to ask questions and any questions that I have asked have been answered to my satisfaction. By signing below, I consent for the information outlined in Section 2 and any additional consent requirements outlined in Section 5 to be disclosed to the online services in accordance with the purpose outlined in Section 3 and for the timeframe specified in Section 4. *

Print name of student

Print name of consenter

Signature or mark of consenter

Date

Signature or mark of student

Date

** Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent*



BYOD & Onboarding Agreement

(ONBOARDING FEE) - \$20 PER YEAR [Invoices are generated on an annual basis, typically in February]

As an integral aspect of this commitment, we require all students to either bring their laptops to school daily or opt into a laptop hire agreement through our iLearn program. This ensures that every student has the means to fully engage in the educational opportunities available to them.

At Caboolture State High School, our dedication lies in nurturing a dynamic learning environment that embraces personalised learning experiences, supported by technology both within and beyond our campus. We firmly believe that providing students with access to such resources empowers them to delve deeper into their studies and enhance their educational journey.

Aligned with our core values of Pride, Respect, Integrity, Diligence, and Excellence, we uphold the expectation that students will demonstrate responsible and ethical conduct in their use of technology.

Onboarding INCLUSIONS

This cost enables your child to access the following;

- connect to the school network
- onsite technical support
- help with trouble shooting
- installation of the software programs [such as Adobe and Autodesk]

Onboarding EXCLUSIONS

- Any faults, outside of the school's technical support, will need to be pursued by the parent/carer from where the device was purchased.

Onboarding FEE

Please note – the BYOD onboarding fee will be invoiced annually while your student remains enrolled at Caboolture State High School.

Onboarding AGREEMENT

Before students are permitted to connect their device to our network:

- This Onboarding Agreement must be read, signed and returned.
- BYOD/HIRE Onboarding fee must be paid via the school pay methods <https://cabooltureshs.eq.edu.au/support-and-resources/payments>

SIGNATURE

I understand the annual payment terms and conditions provided to me, that govern the use of my own or school hired.

Caboolture State High School:

STUDENT NAME	
HOME GROUP	
STUDENT SIGNATURE	
PARENT/CARER NAME	
PARENT/CARER SIGNATURE	



Responsibilities for using ICT facilities and devices at Caboolture State High School

- Students are expected to demonstrate safe, lawful and ethical behaviour when using the school's ICT network as outlined in the [Student Code of Conduct](#).
- Students are to be aware of occupational health and safety issues when using computers and other learning devices.
- Parents/guardians are also responsible for ensuring students understand the school's ICT access and usage requirements, including the acceptable and unacceptable behaviour requirements.
- Parents/guardians are responsible for appropriate internet use by students outside the school environment when using a school-owned or school-provided mobile device.
- The school will [educate students](#) (DoE employees only) regarding cyber bullying, safe internet and email practices, and health and safety regarding the physical use of ICT devices. Students have a responsibility to adopt these safe practices.
- Use of the school's ICT network is secured with a user name and password. The password must be difficult enough so that it cannot be guessed by other users and is to be kept private by the student and not divulged to other individuals (e.g., a student should not share their username and password with fellow students).
- Students cannot use another student's or staff member's username or password to access the school network. This includes not browsing or accessing another person's files, home or local drive, email or accessing unauthorised network drives or systems. Additionally, students should not divulge personal information (e.g., name, parent's name, address, phone numbers), via the internet or email, to unknown entities or for reasons other than to fulfil the educational program requirements of the school.
- Students need to understand that copying software, information, graphics or other data files may violate copyright laws without warning and be subject to prosecution from enforcement agencies.

Responsibilities for using a personal mobile device on the department's network

- Prior to using any personally-owned mobile device, students must seek approval from the school principal to ensure it reflects the department's security requirements.
- Students are responsible for the security, integrity, insurance and maintenance of their personal mobile devices and their private network accounts.
- Where possible, appropriate anti-virus software has been installed and is being managed.
- Students must follow any advice provided on best security requirements e.g., password protection (see [iSecurity](#) (DoE employees only) website for details).
- Students and parents are to employ caution with the use of personal mobile devices particularly as these devices can store significant numbers of files some of which may be unacceptable at school e.g., games and 'exe' files. An 'exe' file ends with the extension '.exe' otherwise known as an executable file. These files can install undesirable, inappropriate or malicious software or programs.
- Any inappropriate material or unlicensed software must be removed from personal mobile devices before bringing the devices to school and such material is not to be shared with other students.
- Unacceptable use will lead to the mobile device being [confiscated](#) by school employees, with its collection/return to occur at the end of the school day where the mobile device is not required for further investigation.

Acceptable/appropriate use/behaviour by a student

It is acceptable for students while at school to:

- use mobile devices for:
 - assigned class work and assignments set by teachers
 - developing appropriate literacy, communication and information skills
 - authoring text, artwork, audio and visual material for publication on the intranet or internet for educational purposes as supervised and approved by the school
 - conducting general research for school activities and projects
 - communicating or collaborating with other students, teachers, their parents or experts in relation to school work
 - accessing online references such as dictionaries, encyclopaedias, etc.
 - researching and learning through the department's eLearning environment
- be courteous, considerate and respectful of others when using a mobile device
- switch off and place out of sight the mobile device during classes, when these devices are not being used in a teacher-directed activity to enhance learning
- use their personal mobile device for private use before or after school, or during recess and lunch breaks, in accordance with [Student Code of Conduct](#)
- seek teacher's approval where they wish to use a mobile device under special circumstances.

Unacceptable/inappropriate use/behaviour by a student

It is unacceptable for students while at school to:

- use a mobile device in an unlawful manner
- download, distribute or publish offensive messages or pictures
- use obscene, inflammatory, racist, discriminatory or derogatory language
- use language and/or threats of violence that may amount to bullying and/or harassment, or stalking
- insult, harass or attack others or use obscene or abusive language
- deliberately waste printing and internet resources
- damage computers, printers or network equipment
- commit plagiarism or violate copyright laws
- ignore teacher directions regarding the use of social media, online email and internet chat
- send chain letters or spam email (junk mail)
- share their own or others' personal information and/or images which could result in risk to themselves or another person's safety
- knowingly download viruses or any other programs capable of breaching the department's network security
- use in-phone cameras inappropriately, such as in change rooms or toilets
- invade someone's privacy by recording personal conversations or daily activities and/or the further distribution (e.g., forwarding, texting, uploading, Bluetooth use etc.) of such material
- use the mobile phone (including those with Bluetooth functionality) to cheat during exams or assessments
- take into or use mobile devices at exams or during class assessment unless expressly permitted by school employees.

Sign-off

The sign-off process for school students and their parents/guardians should occur on enrolment and annually. The following is a suggested format, with the signature block to be placed at the end of the agreement.

Please note: Children from Prep to Year 3 inclusively are exempt from signing the student section below.

Student:

I understand that the school's information and communication technology (ICT) services, facilities and devices provide me with access to a range of essential learning tools, including access to the internet. I understand that the internet can connect me to useful information around the world.

While I have access to the school's ICT services, facilities and devices: I will use it only for educational purposes; I will not undertake or look for anything that is illegal, dangerous or offensive; and I will not reveal my password or allow anyone else to use my school account.

Specifically in relation to internet usage, should any offensive information appear on my screen I will close the window and immediately inform my teacher quietly, or tell my parents/guardians if I am at home.

If I receive any inappropriate emails at school, I will tell my teacher. If I receive any at home, I will tell my parents/guardians.

When using email or the internet I will not:

- reveal names, home addresses or phone numbers – mine or that of any other person
- use the school's ICT service, facilities and devices (including the internet) to annoy or offend anyone else.

I understand that my online behaviours are capable of impacting on the good order and management of the school whether I am using the school's ICT services, facilities and devices inside or outside of school hours.

I understand that if the school decides I have broken the rules for using its ICT services, facilities and devices, appropriate action may be taken as per the school's [Student Code of Conduct](#), which may include loss of access to the network (including the internet) for a period of time.

I have read and understood this procedure/policy/statement/guideline and the [Student Code of Conduct](#).

I agree to abide by the above rules/the procedure/policy/statement/guideline.

(Student's name)

(Student's signature)

(Date)

Parent or Guardian:

I understand that the school provides my child with access to the school's information and communication technology (ICT) services, facilities and devices (including the internet) for valuable learning experiences. In regards to internet access, I understand that this will give my child access to

information from around the world; that the school cannot control what is available online; and that a small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend upon responsible use by my child. Additionally, I will ensure that my child understands and adheres to the school's appropriate behaviour requirements and will not engage in inappropriate use of the school's ICT services, facilities and devices. Furthermore, I will advise the school if any inappropriate material is received by my child that may have come from the school or from other students.

I understand that the school is not responsible for safeguarding information stored by my child on a departmentally-owned student computer or mobile device.

I understand that the school may remotely access the departmentally-owned student computer or mobile device for management purposes.

I understand that the school does not accept liability for any loss or damage suffered to personal mobile devices as a result of using the department's services, facilities and devices. Further, no liability will be accepted by the school in the event of loss, theft or damage to any mobile device unless it can be established that the loss, theft or damage resulted from the school's/department's negligence.

I believe _____ (name of student) understands this responsibility, and I hereby give my permission for him/her to access and use the school's ICT services, facilities and devices (including the internet) under the school rules. I understand where inappropriate online behaviours negatively affect the good order and management of the school, the school may commence disciplinary actions in line with this user agreement or the [Student Code of Conduct](#). This may include loss of access and usage of the school's ICT services, facilities and devices for some time.

I have read and understood this procedure/policy/statement/guideline and the [Student Code of Conduct](#).

I agree to abide by the above rules / the procedure/policy/statement/guideline.

(Parent/Guardian's name)

(Parent/Guardian's signature)

(Date)

The Department of Education through its [Information privacy and right to information](#) procedure is collecting your personal information in accordance with the [Education \(General Provisions\) Act 2006 \(Qld\)](#) in order to ensure:

- *appropriate usage of the school network*
- *appropriate usage of personal mobile devices within the school network.*

The information will only be accessed by authorised school employees to ensure compliance with its [Information privacy and right to information](#) procedure. Personal information collected on this form may also be disclosed to third parties where authorised or required by law. Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact your child's school. If you have a concern or complaint about the way your personal information has been collected, used, stored or disclosed, please also contact your child's school.



CABOOLTURE

STATE HIGH SCHOOL

Making the difference today ... for tomorrow

Unique Student Identifier (USI)

All students at Caboolture State High School are required to obtain a Unique Student Identifier (USI). Your USI (Unique Student Identifier) is your individual education number for life. It creates an online record of your Australian training achievements and is free to create.

You need a USI if you are:

- a student studying [nationally recognised](#) Vocational Education and Training (VET)
- a higher education student seeking a HELP loan or Commonwealth Supported Place
- a higher education student graduating in 2023 or beyond.

PLEASE REFER TO THE STEPS BELOW TO CREATE A USI

Visit <https://www.usi.gov.au/students/get-a-usi> or scan the QR code

Click on

Click here to Get your USI

Click on

Create USI



Click on **NO** if you are with your child creating this account

1. Create USI ✓ 2. Personal Details ▼ 3. Contact Details > 4. Evidence of Identity > 5. Password/Check Questions >

Fill in Personal Details | Click Next

Fill in Contact Details | Click Next

Fill in the Evidence of Identity | Click Next

*A Medicare card or Birth Certificate can be used, please ensure that the student's **LEGAL** name is used.*

Create a Password and Check your Questions

Finalise and record the USI number below and submit with your enrolment paperwork.

Student Name:		USI Number:	
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If the student is a current student, please notify the Senior Schooling Administrator (dbell136@eq.edu.au).

HAVING PROBLEMS?

If you are having problems acquiring a USI, the school can be of assistance. You or your child will need to bring a copy or photo of one of the accepted forms of ID documents.