INCOMPATIBLE SUBJECTS	NIL	DEPENDENT SUBJECTS	NIL
PRE-REQUISITE SUBJECTS	'C' LEVEL IN YEAR 9 ENGLISH	POTENTIAL QCE POINTS	4
COURSE DURATION	TWO YEARS	CONTRIBUTES TO ATAR	NO
FINANCIAL COMMITMENT	REFER TO FEE SCHEDULE	DELIVERY PARTNERSHIP	
COURSE REQUIREMENTS	The program will be delivered through class-based tasks that will simulate a workplace environment. A range of teaching/learning strategies will be used to deliver the competencies. Students must have a USI (Unique Student Identifier) number.		

COURSE CONTENT

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general ICT technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. The course has a strong practical focus and draws on the elective IT specialist streams of web technologies and applications, which have direct relevance to workplace roles.

BSBTEC202	Use digital technologies to communicate in a work environment	Core
BSBSUS211	Participate in sustainable work practices	Core
BSBWHS211	Contribute to the health and safety of self and others	Core
ICTICT213	Use computer operating systems and hardware	Core
ICTICT214	Operate application software packages	Core
ICTICT215	Operate digital media technology packages	Core
ICTICT207	Integrate commercial computing packages	Elective
ICTSAS212	Record the requirements of client support requests	Elective
BSBTEC101	Operate digital devices	Elective
BSBTEC203	Research using the internet	Elective
ICTICT216	Design and create basic organisational documents	Elective
BSBTEC303	Create electronic presentations	Elective

ASSESSMENTS

Assessment will be competency-based where students must demonstrate competency in all the stated performance criteria. This may be through demonstrations and observations, practical or written tests, simulations, work-based projects, or assignments. Student profiles are maintained to record the competency levels achieved by the students for each of the self-paced units studied.

CAREER PATHWAYS

This qualification will give employers a degree of confidence in an individual's abilities in the workplace. It could lead to employment in basic personal computer (PC) support, basic network/system administration, first level help desk roles, ICT retailing or vendor product support. Possible job titles include help desk officer, help desk assistant, ICT operations support, ICT user support, PC support, and technical support.

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http://training.gov.au - Please refer to the training.gov.au website for specific information about the qualification. Students must achieve competency in each unit of competency to be issued with a full certificate at the completion of this course. If students do not achieve the full certificate, a statement of attainment will be issued detailing the competencies completed. Units of competency are correct at time of printing. In the event of changes to training packages, these will made by ASQA. Students will be notified and Caboolture SHS will ensure students are transitioned to new units of competency as required by QCAA and ASQA.